

# Retention and Classification Report

**Agency:** Office of the Governor. Constitutional Defense Council (3741)

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**Records Officer** Jill Cooper

28480 Constitutional Defense Council meeting minutes

**AGENCY:** Office of the Governor. Constitutional Defense Council

**SERIES:** 28480

3

**TITLE:** Constitutional Defense Council meeting minutes

**DATES:** 1999 -

**ARRANGEMENT:** Chronological by date

**DESCRIPTION:**

These records contain official minutes and transcripts of meetings and public hearings held by the Constitutional Defense Council. The Council assists the governor and the Legislature in determining the constitutionality and practicality of federal mandates, deciding whether or not to challenge federal mandates, and discussing how federal regulations affect legal issues regarding state and local government rights, the rights of School and Institutional Trust Lands Administration and its beneficiaries, water rights controversies involving other states, and land use policies. May include agenda, meeting minutes, transcripts, and other supporting documentation.

**RETENTION:**

Retain 25 years. Transfer to Archives.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 59.

**AUTHORIZED:** 03/02/2015

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 1 year and then transfer to State Records Center. Retain in State Records Center for 24 years and then transfer to State Archives with authority to weed.

**AGENCY:** Office of the Governor. Constitutional Defense Council

**SERIES:** 28480

**TITLE:** Constitutional Defense Council meeting minutes

(continued)

**APPRAISAL:**

Administrative Historical

Minutes of open and closed committee and board meetings are required by Utah Code 52-4-7.5 (2005) and offer valuable insight into the decision-making processes of agencies.

**PRIMARY CLASSIFICATION:**

Public                      Utah Code 63G-2-201(2) 2013

**SECONDARY CLASSIFICATION(S):**

Protected.                      Utah Code 63G-2-305(32) 2014